

2019 FIP Schedule

*Updated 2/28/19

Schedule is subject to change with revisions as needed through the duration of the program. Applicants and Architects will be notified of any significant changes.

Month	Party	Item
January	DDA Staff	Schedule 2019 program presentation and work session on SOIS standards
	Committee	Meeting: Jan 23
February	DDA Staff	Announcement 2019 Program Kickoff Utilize mailers, social, website, news media
	Committee	Meeting: Feb 27
	Architects	Issue RFQ on Feb 28 (or when CLG contract is signed)
March	DDA Staff	Conduct presentation meeting #2: Tuesday, March 5
	Architects	RFQ's due March 20
	Applicants	Pre-applications due March 20
	Committee	Meeting: March 28 Applicants present and Pre-applications are reviewed and short listed Architect's shortlisted
	Architects	RFP out March 29
	Applicants	Notice of short-listed out on March 29
April	Architects /Applicants	SOIS Meeting week of April 15 mandatory for architect and all applicants open to district at large for education
	Architects	RFP due April 12
	Committee	Meeting: April 17 Review RFPs and select program architect PSA agreement between City and Architect will be solidified
May	Architects /Applicants	Final applications due May 3 This includes the final materials/renderings/schematics from the Architect, as well as the final application and materials from the Applicant
	Committee	Meeting: May 8 ARCHITECTS and APPLICANTS to present final application Committee to review final applications and advance to Board meeting for final approval
	DDA Board	Meeting: May 16 APPROVE PROJECTS
	DDA Staff	Easements signed by both parties May 24
June	Applicants	Construction may begin following signed easements
October - December	DDA Staff & Committee	Gear up for 2020 FIP Program