

## **PUBLIC SERVICES COMMITTEE MINUTES**

A meeting of the Public Services Committee was held on Tuesday, August 6, 2019, in Committee Room 104, starting at 12:00 P.M. Those in attendance were as follows:

**COMMITTEE MEMBERS:** Dr. Mark Rinne, Chairman, Scott Roybal, Jeff White and Rocky Case. Absent: Dicky Shanor and Bryan Cook.

**CITY STAFF:** Tawn Hillenbrand, Seth Lloyd, and Susana Montana, Planning and Development Department; Molly Bennett, Senior Staff Engineer; Alessandra McCoy Fakelman, Deputy City Attorney; Joe Chenchar, Assistant City Attorney; Charles Bloom, Planning & Development Director; and Jennifer McClelland, Executive Assistant to the City Council.

**OTHERS PRESENT:** Rick McGraw, Destiny Church; Edward Ernste, Monument Home Builders (MHB); Steve Knight, Wyoming Tribune Eagle (WTE); Barbara Leuyner, Brittany Wardle, and Phyllis Sherard, Cheyenne Regional Medical Center; Laura Hayes, Kimberly Freimuth and Jason Mincer, American Cancer Society; Marguerite Herman, Laramie County School District #1 (LCSD1) Board of Trustees Chair; Josh Hannes, Wyoming Hospital Association; Kelly Hafner, CivilWorx; Jan Cartwright, Wyoming Primary Care Association; and Alice Burron.

---

### **AGENDA ITEMS**

8. **ORDINANCE – 3<sup>rd</sup> READING –** Pursuant to Sections 1.1.6, 1.1.7, and 2.4.1 of the Cheyenne Unified Development Code (UDC), amending Section 6.5.4.c to modify allowances for Electronic Message Centers.

Mr. Roybal relinquished duties of the chair to Dr. Rinne during discussion, prior to vote on agenda item #8 at 12:03 P.M.

Mr. White excused himself from the committee prior to the vote on agenda item #8 at 12:03 P.M.

Mr. Case moved to approve on 3<sup>rd</sup> and final reading, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

**DISCUSSION:** Seth Lloyd, Planning and Development Department, provided a staff report and advised staff supports approval and advised the proposed amendment would allow for more Electric Message Centers (EMC) signs in different zone districts and increased allowances for most uses. Upon Inquiry, Mr. Lloyd advised double sided is a requirement for all signage.

9. **ORDINANCE – 3<sup>rd</sup> READING –** Pursuant to Section 2.2.2 Planned Development - Regulating Plan or Development Master Plan, Section 5.1.3 Official Zoning Map, and Section 5.6.2 PUD – Planned Unit Development District of the Unified Development Code, amending Ordinance No. 2975 and Ordinance No. 3297 by modifying certain

standards of the adopted district, Planned Unit Development (PUD), for all of Block 596 and the westerly 40 feet of the vacated right of way of House Avenue between East 7th and 8th Streets, Original City of Cheyenne, Wyoming (located east of I-180 between 7th and 8th Streets).

Mr. Roybal moved to approve on 3<sup>rd</sup> and final reading, seconded by Mr. Case. Motion carried by unanimous voice vote.

**DISCUSSION:** Seth Lloyd, Planning and Development Department, provided a staff report and advised staff supports approval and advised the structure is a historic school which is currently a church. The PUD amendment will allow for the church to place new signage and remove the masonry wall requirement. Upon inquiry, Rick McGraw, Destiny Church, provided an example picture of what the signage will look like.

10. **ORDINANCE – 3<sup>rd</sup> READING –** Vacating all portions of non-vacated: alley, adjoining half-street right of way of 12th Street, and adjoining half-street right of way of Holmes Avenue; of Block 168, Interior Heights, 2nd Filing; and all of Center Drive west of the west line of Harmony Center 2nd Filing, City of Cheyenne, Laramie County, Wyoming (located north of and adjacent to West College Drive, west of Walterscheid Boulevard).

Mr. Case moved to approve on 3<sup>rd</sup> and final reading, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

**DISCUSSION:** Seth Lloyd, Planning and Development Department, provided a staff report and advised staff supports approval to vacate unbuilt remnant rights-of-ways. Kelly Hafner, CivilWorx, requested approval.

11. **ORDINANCE – 3<sup>rd</sup> READING –** Pursuant to Sections 1.1.6 and 2.4.1 of the Cheyenne Unified Development Code (UDC), amending Section 1.4.4 and 5.1.4 of the UDC to clarify definitions for entertainment and recreation land uses; to create a new entertainment and recreation – Other Land Use; and to allow these uses in various zoning districts as administrative, conditional or principal permitted uses.

Mr. Roybal moved to approve on 3<sup>rd</sup> and final reading, seconded by Mr. Case. Motion carried by unanimous voice vote.

**DISCUSSION:** Susana Montana, Planning and Development Department, provided a staff report and advised staff supports approval and advised the intent was to clarify the types of activities and venues that are included within the land use definition of indoor and outdoor entertainment and recreation activities and to also include a new land use category.

12. **ORDINANCE – 3<sup>rd</sup> READING –** Annexing to the City of Cheyenne, Wyoming, the three hundred foot (300') wide right-of-way of U.S. Highway No. 30, situated in a portion of Sections 26, 27 and 34, Township 14 North, Range 66 West of the 6<sup>th</sup> P.M., Laramie County, Wyoming, (located between Cleveland Avenue and Hayes Avenue).

Mr. Roybal moved to approve on 3<sup>rd</sup> and final reading, seconded by Mr. Case. Motion carried by unanimous voice vote.

**DISCUSSION:** Tawn Hillenbrand, Planning and Development Department, provided a staff report and advised staff supports approval and advised the purpose of this is to ensure existing and new neighborhoods have adequate services and will provide more consistent and predictable emergency response along U.S Highway 30. Upon inquiry, Ms. Hillenbrand advised she is not aware of any developments planned for this area.

13. ORDINANCE – 2<sup>nd</sup> READING – Amending Chapter 8.64, Smoking in Public Places, within Title 8, Health and Safety, of the Municipal Code for the City of Cheyenne, Wyoming. (SPONSOR – MR. WHITE)

Mr. Case moved to approve on 2<sup>nd</sup> reading, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

**DISCUSSION:** Jeff White, City Councilmen Ward 1, advised the original nonsmoking ordinance didn't include vaping and e-cigarettes because of their nonexistence and would like the ordinance updated to include these devices. Jason Mincer, American Cancer Society, provided a detailed explanation pertaining to the harmful effects of smoking/vaping and requested an updated amendment to further define an "electronic smoking device" and smoke and/or smoking. Brittany Wardle, Wyoming Institute of Population Health at Cheyenne Regional Medical Center, voiced support and advised the significant concern for adolescent use and the harmful effects tobacco and vaping may have on their brain development and impact learning. Josh Hannes, Wyoming Hospital Association; Marguerite Herman, Laramie County School District #1 (LCSD1) Board of Trustees Chair, Jan Cartwright, Wyoming Primary Care Association and Alice Burron voiced support for the ordinance.

16. RESOLUTION – Authorizing the Mayor and the City Clerk to sign a Final Plat for Harmony Valley, First Filing, a plat of a portion of the S1/2 of Section 7 and the SE1/4 NE1/4 of Section 7, T.13N., R.66W., 6<sup>th</sup> P.M., Cheyenne, Laramie County, Wyoming, (located north of and adjacent to W. College Drive, west of Walterscheid Boulevard). (SPONSOR – DR. RINNE)

Mr. Roybal moved to adopt, seconded by Mr. Case. Mr. Case move to amend by substitute with revised map dated 8/6/19, seconded by Mr. Roybal. Motion carried unanimous voice vote. Main motion, as amended, carried by unanimous voice vote.

**DISCUSSION:** Seth Lloyd, Planning and Development Department, provided a staff report and advised staff supports approval of the platting for 111 acres of land and requested a substitute with revised map that includes all staff conditions. Kelly Hafner, CivilWorx, is in agreement with the revised map and final plat.

There being no further items for the agenda to come before the Public Services Committee, the meeting was adjourned at 12:51 P.M.

Submitted by,



Mary Salas,  
Administrative Assistant to the City Council